**JOINT STUDENT EQUITY & SUCCESS COUNCIL AND
DISTRICT COORDINATING EDUCATIONAL COUNCIL MEETING**

AGENDA

Monday, October 28, 2019, 3:00–5:00 p.m.
Grossmont College, Griffin Gate

AVC Research, Planning & Tech	Chris Tarman	☒	Dean, Inst. Arts, Humanities, & Social Sci.-CC	Alicia Munoz	☐
Academic Senate President-CC	Kim Dudzik	☒	Dean, Admissions & Records, Financial Aid	Aaron Starck	☐
Academic Senate President-GC	Denise Schulmeyer	☒	Director, Admissions & Records	Greg Vega	☐
Chancellor	Cindy Miles	☐	Curriculum Committee Co-Chair-CC	Cindy Morrin	☒
VC Student & Institutional Success	Sean Hancock	☒	Curriculum Committee Co-Chair-GC	Jeff Waller	☒
President-CC	Julianna Barnes	☐	Dean Career and Technical Education-CC	Larry McLemore	☐
President-GC	Nabil Abu-Ghazaleh	☒	Dean Career and Tech Ed/Workforce Dev-GC	Javier Ayala	☒
Vice President, Instruction-CC	Pat Setzer	☒	Faculty Rep-CC	Moriah Gonzalez-Meeks	☐
Int. Vice President, Academic Affairs-GC	Mike Reese	☐	Faculty Rep-GC	Jeanette Calo	☐
Vice President, Student Services-CC	Jessica Robinson	☒	Classified Senate Rep-CC	Ari Ahmadian	☐
Vice President, Student Services-GC	Marsha Gable	☐	Classified Senate Rep-GC	Cindy Emerson	☐
Senior Dean, of Inst. Eff., Success & Equity-CC	Brianna Hays	☐	ASGCC President	Kyrie Macogay	☐
Senior Dean, College Planning & Inst. Eff.-GC	Catherine Webb	☒	ASGC President	Leobardo Rubio	☐
Dean, Student Success & Equity-GC	Lida Rafia	☐	Director, Community & Workforce Partnerships	Cynthia Nagura	☐
Assoc. Dean, Equity & Engagement-CC	Jesus Miranda	☒	Director, Enterprise Systems	Michael Carr	☒
Assoc. Dean, Student Services & SSP-GC	Courtney Williams	☐	Executive Assistant	Myra Lomahan	☒
Dean, Counseling-CC	Nicole Jones	☒			
Dean, Counseling Services-GC	Martha Clavelle	☐			

Discussion Items	Action and Follow-Up
A. Welcome	Introductions were made and Sean welcomed Javier (present) and Larry (not present), CTE Deans to the council. It was previously agreed that career education be represented, and the Strong Workforce Program be a standing agenda item.
B. Full-Year Registration • Scheduling Development Workgroup • Business Processes Workgroup • Communication Workgroup	Pat provided an update on the full-registration meeting held last week on October 17. The following items were discussed: Scheduling Development Workgroup - Pat • Implement for 2021-22 academic year, piloting the process for 2020-21 this year. ○ Build the year schedule and build internal markers/milestones to flush out the actual process of what it looks like to build the entire year schedule • Workgroup met once and will meet again before the next full-year registration meeting scheduled in January 2020 • Four faculty out of a dozen who attended the workgroup meeting participated and seemed positive • Pat shared at the Cuyamaca ILAT meeting • Javier stated that Mike has had conversations with Grossmont and Pat also said he was going to share more info at an academic senate meeting • Scheduling will be challenging for the courses that require a pre-req where students don't pass or drop the course • West Hills CCD said their major challenge was communication to students regarding the opportunity to register the full-year Business Processes Workgroup – Aaron • Reviewed the operational side, 50+ business processes/systems • Analyzed how the process/system worked and what needs to be addressed for year round scheduling • Analyzed why we are doing the processes a specific way (reason) and how does one process impact another • Opportunity to reflect on our current processes and what can be changed/not changed due to year round scheduling

		Sean shared full year registration with Cabinet, Ed Services, and extended cabinet and confirmed that all support moving forward with full year registration. - A question was asked about supporting data that full year registration works and who would benefit from this - West Hills CCD provided us with their Reg365 Implementation Guide - They mentioned that they increased ed plan completions, increased # of students who enrolled in 30+ units per year, and increased # of students who completed 30 units in first year. - Many out of state colleges also do full year registration that shows significant overall benefits for both the institution and students - Other benefits include: - Predictable schedules for both faculty and students. - Other items discussed: - Opportunities for an Ed planning software to allow students to see their Ed plan - Development of a Communication Workgroup – Sean will meet with the PIOs to discuss marketing full year registration - Workgroups are ad hoc, no fixed membership – Pat welcomed any who would like to participate
C.	Alliance Summit – Nov 7, 12:00-3:00 PM, Cuyamaca College Student Center Four summit goals	Sean encouraged the council members to participate and to RSVP by Oct 30 due to the limited space. Lunch will be served at 11:30 am. He also mentioned the four East County Education Alliance summit goals: - Career readiness - College awareness and readiness - Student support systems - Dual enrollment
D.	Dual Enrollment Recap	GCCCD, GUHSD, MEUSD attended a dual enrollment summit hosted by California Coalition of Early and Middle Colleges (CCEMC). We all met after the summit and had a recap meeting. From this an Alliance Dual Enrollment Taskforce is being developed and will be meeting on December 12th.
E.	Comevo	Nicole mentioned that she had a Comevo demo which is an online orientation tool. We currently use Cynosure. Cuyamaca has a grant for GP work and is interested in purchasing Comevo for the flexibility it has that Cynosure doesn't. - Update orientation ourselves (with customized videos) versus going through the vendor (and waiting on them) - Different modalities (online, intake form, face to face, etc.) - Less expensive overall when it comes to updates (Cynosure cost ~$20K for updates) - About 70+ CCCs use it now (more support) The following were recommendations (not necessarily in order): - Expanded Comevo demo to include more Grossmont constituents and Information Systems - Discussion at the two college tech committees - Discussion at the two college councils and President's Cabinet - Discussion at ATAC/ITAC as needed - Complete a business process analyst of our intake process for online orientations (and include students) - Recommendation to Technology Coordinating Council (TCC) and Chancellor's Cabinet **Action:** Nicole will meet with Chris/Michael to set up a Comevo demo Other items discussed: - IS expressed that we have many new technology platforms currently in workflow/demo (Ed plan, curriculum software, etc.) – this impacts priorities. - MyPath with CCC Apply helps with the 24-hour void whereas Comevo is an orientation tool
F.	Curriculum	Cindy mentioned that she and Jeff are getting ready to prep documents for the board packet. She also said that they will be working on aligning the local GE packet as well as talking about aligning curriculum reports and processes. They are waiting on a curriculum management software package that will help naturally align processes.

G.	Guided Pathways • Achieving the Dream (ATD) Holistic Student Support Coach Visit – April 9-10	Next Joint GP meeting is scheduled on January 24th. We will have an ATD coach visit focused on Holistic Student Supports scheduled in April. They provided us with a toolkit. VPSS's are putting the teams together.
H.	Strong Workforce • SWF Faculty Institute RFA	Javier mentioned that Grossmont Academic Senate, President's Cabinet, VP Academic Affairs brought forward the RFA to the college council, as we must have 20+ participants. Javier is working with Catherine on the research component. Pat stated that Larry and Kim are working together at Cuyamaca.
I.	Operational Assessments/Needs	No discussion.

J.	Board Policies and Administrative Procedures Review

1st Read

- BP/AP 4100 Graduation Requirements for Degrees and Certificates
  - CCLC update - change of units for cert of achievement is lower to 16 from 18 units due to Title V
  - Members recommended to move this technical change to DEC
- BP/AP 4400 Community Service Programs
  - This is a 6-year review, members recommend to move this to DEC with no updates.
- BP/AP 5015 Residence Determination
  - CCLC update, see CCLC BP/AP version
  - Recommendations for A&R to review
  - It was recommended that we utilize the CCLC template, then input our local practices where relevant, rather than updating our current BP/AP for better alignment and to ease future updates.
    - o Our BP/AP, if not aligned with CCLC, complicates the update and review process when confirming we include the mandated language
- BP/AP 5017 Responding to Inquiries of Immigration Status, Citizenship Status, and National Origin Information
  - New BP/AP
  - Recommendations for A&R to review
- BP/AP 5020 Nonresident Tuition
  - CCLC update, see CCLC BP/AP version
  - Recommendations for A&R to review
  - It was recommended that we utilize the CCLC template, then input our local practices where relevant, rather than updating our current BP/AP for better alignment and to ease future updates.
    - o Our BP/AP, if not aligned with CCLC, complicates the update and review process when confirming we include the mandated language
- BP/AP 5040 Student Records, Directory Information, and Privacy
  - CCLC update, see CCLC AP version
  - Recommendations for A&R to review
  - It was recommended that we utilize the CCLC template, then input our local practices where relevant, rather than updating our current BP/AP for better alignment and to ease future updates.
    - o Our BP/AP, if not aligned with CCLC, complicates the update and review process when confirming we include the mandated language
- BP/AP 5130 Financial Aid
  - CCLC update
  - Recommendations for Financial Aid to review
- BP/AP 5520 Student Discipline Procedures
  - Marsha Gable and Jessica Robinson reviewed this with both Deans, Student Affairs. It was recommended that we postpone an update due to changes in Title IX handbook revisions. The meeting to review the handbook just occurred last week. We should have an update at the next meeting.

K.	2019 Next Joint **DCEC/SESC** Meetings	Monday, November 25, 3:00-5:00 PM – Cuyamaca College, Student Center, I-209 Monday, December 16, 3:00-5:00 PM – Grossmont College, Griffin Gate